Department of Materials Science and Engineering
Seminar Series

Missed Seminar Makeup Form

Name: __________________________________________

The Department of Materials Science and Engineering organizes a number of seminars each year and all full-time MSE graduate students are required to attend.

Note: 100% attendance of MSE program seminars is required to earn the full MSE 6401 credit. If for any reason you cannot attend one or more talks, you must attend a makeup seminar and submit this form to the MSE Main Office (IMS-111) by the end of the semester. Students are only allowed to miss three seminars and submit three makeup forms per semester. Acceptable reasons to miss a seminar include:

(a) If you attended a scientific conference.
(b) If you attended a UConn Science/Engineering department’s seminar.

(a) Seminar Makeup due to conference attendance:
Meeting Title: ___________________________ Meeting Date: _________
Advisor Signature: __________________________________________________________________

(b) Seminar Makeup for other reasons:
Date: ___________________________
This letter is to verify that __________________________ has attended the seminar entitled __________________________ by __________________________ (speaker) in the __________________________ department (program) on __________________________ (date).

Signature of Faculty in Charge of Seminar: ___________________________